

McCLURE COMPANY

GENERAL SERVICES ADMINISTRATION

FACILITIES MAINTENANCE AND MANAGEMENT SCHEDULE (03FAC)

Federal Supply Service Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is: GSAAdvantage.gov.

Contract Number: GS-21F-0063V

Contract Period: April 1, 2009 through March 31, 2014

Special Item Number: 811 005 Refrigeration, Heating, Ventilation, Air Conditioner,
Boiler and Chiller HVAC Maintenance

McClure Company
4101 North Sixth Street
Harrisburg, Pennsylvania 17110

Phone: 717-648-5975
Fax: 717-233-2549
Email: johnselfe@mcclureco.com
Website: www.mcclureco.com

Business Size: Large

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at <http://www.gsa.gov/fas>.

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CUSTOMER INFORMATION

- | | |
|---|--|
| <p>1a. Special Item Number
811 005 Refrigeration, Heating,
Ventilation, Air Conditioner Boiler
and Chiller HVAC Maintenance</p> <p>1b. Lowest Priced Model Number
per SIN:

Please refer to our rates on
Pages 8,9 & 10.</p> <p>1c. Labor Categories:

Please refer to our labor categories
on pages 8,9 & 10</p> <p>2. Maximum Order Threshold:

811 005 \$750,000</p> <p>3. Minimum Order: \$100</p> <p>4. Geographic Coverage (delivery
area)

No geographic areas specified.</p> <p>5. Point(s) of Production:

Not Applicable.</p> <p>6. Discount from List Prices:

Prices listed herein is net,
discount already deducted.</p> <p>7. Quantity Discounts:

Single order of \$50,000 receives
a discount of 2.5%.</p> | <p>8. Prompt Payment Terms:

0.25% 10 Days</p> <p>9a. Government Purchase Cards are
accepted at or below the micro
purchase threshold.</p> <p>9b. Government Purchase Cards are
accepted above the micro-
purchase threshold.</p> <p>10. Foreign Items:

None</p> <p>11a. Time of Delivery:

30 Days ARO</p> <p>11b. Expedited Delivery:

Please contact McClure Company
for assistance.</p> <p>11c. Overnight and Two-Day Delivery:

Please contact McClure Company
for assistance.</p> <p>11d. Urgent Requirements:

Please contact McClure Company
for assistance.</p> <p>12. F.O.B. Point(s):

Jobsite</p> |
|---|--|

13a. Ordering Address:

McClure Company
4101 North Sixth Street
Harrisburg, PA 17110

Phone: (717) 648-5975
Fax: (717) 233-2549
Email: johnselfe@mcclureco.com

13b. Ordering Procedures:

For supplies and services, the ordering procedures and information on establishing Blanket Purchase Agreements (BPAs) are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. Payment Address:

McClure Company
4101 North Sixth Street
Harrisburg, PA 17110

15. Warranty Provision:

Not Applicable

16. Export Packing Charges:

Not Applicable

17. Terms and Conditions of Government Purchase Card Acceptance:

Accepted

18. Terms and Conditions of Rental, Maintenance and Repair:

Please contact McClure Company for assistance.

19. Terms and Conditions of Installation:

Please contact McClure Company for assistance.

20a. Terms and Conditions of Repair Parts:

Please contact McClure Company for assistance.

20b. Terms and Conditions for any Other Services:

Please contact McClure Company for assistance.

21. List of Service and Distribution Points:

McClure Company
4101 North Sixth Street
Harrisburg, PA 17105
Phone: (717) 648-5975
Fax: (717) 233-2549
DUNS: 084861954
Cage Code: OCHD3

22. List of Participating Dealers:

Not Applicable

23. Preventive Maintenance:
Please contact McClure Company for assistance.

24a. Special attributes such as environmental attributes (e.g. recycled content, energy efficiency, and/or reduced pollutants).

Not Applicable

24b. Section 508 Compliance Information:

Not Applicable

25. Data Universal Number System (DUNS) number:

084861954

26. Contractor is Registered in the Central Contractor Registration (CCR) Database.

SPECIAL IDENTIFICATION NUMBER (SIN) DESCRIPTIONS

811 005 Refrigeration, Heating, Ventilation and Air Condition, Boiler and Chiller HVAC Maintenance

Services related to providing heating and ventilation services. Service could include, but are not limited to cleaning, restoration and de-contamination of HVAC systems or any combination of providing plant equipment, materials, tools, transportation, supervision, labor to perform all repairs, periodic preventative maintenance (PPM) and emergency service work calls to ensure continual operations of refrigeration, heating, ventilation, air conditioner, boiler and chiller systems.

McClure Company

Since our founding more than 50 years ago, McClure Company has earned a solid reputation based on performance, providing mechanical construction, mechanical engineering and mechanical service to its customers. From simple projects to complex solutions, we approach each and every job with pride and passion. Our philosophy is simple – we believe in getting it done and getting it done right.

McClure Company is a mechanical contracting, engineering, and service organization. We are headquartered in Harrisburg and have branch service offices in State College, Williamsport and Wilkes-Barre. We employ 80 people in our offices and about 300 field service and construction craftspeople. We provide HVAC, plumbing, power, and process piping systems for industrial, commercial and institutional customers. Our emphasis is in integrated design/build and energy services projects, and large industrial construction projects.

Established in 1953, McClure Company is recognized for quality work in many technical construction market segments. Our clients come back to us because of our commitment to customer satisfaction.

McClure Company is a completely integrated design/build firm, meaning that we proactively manage the project from initial concept and design, through installation and commissioning, to 24-hour service and ongoing equipment maintenance. We employ professional engineers, certified energy managers, and LEED AP certified designers. We believe that properly managed integrated design/build firms offer the best value, most creative solutions, and tightest budget and schedule control.

Mechanical Services

McClure Company Mechanical Services is a customer focused Service Company committed to providing a complete range of Designed HVAC Maintenance Programs, project repair, equipment replacement, boiler services, building automation services and quick response support.

Need a small HVAC project done quickly with a commitment to getting it done right? We can design, quote, and build your custom job fast! Whether it's replacing a rooftop unit, installing a new boiler, or modifying your comfort controls, our Quick Response Project team can get it done.

DESCRIPTION OF SERVICES SIN 811 005

HVAC / ATC SERVICE TECHNICIAN

The heating, ventilation and air-conditioning mechanic (Research Facility) installs, modified and repairs refrigeration – hermetic, semi-hermetic, mechanical, screw, scroll and centrifugal units to 1100 tons; air conditioning, ventilation; reverse osmosis systems, computer rooms; process coolers; ice machines; evaporative cooling; air compressing and related control systems, including pneumatic, DDC, and building control systems equipment. This person performs difficult installation tasks involving assembly, testing, calibrating and adjusting of temperature control and environmental control systems such as air conditioning plants, air environmental control systems, air distribution systems and complex dual equipment cooling installations, specialized refrigerated warehouses and facilities, and evaporative mechanical ventilation and dehumidification systems.

The heating, ventilation and air conditioning mechanic (Research Facility) installs new or repaired component and performs complex modifications of systems and components in accordance with applicable electrical publications and directives, and will maintain and repair specialized laboratory equipment such as fume hoods, de-ionized water systems, bio-clean systems, vacuum systems, cascade refrigeration systems, and laboratory sinks. This mechanic may perform complex repair of systems component such as compressors, condensers, heat pumps regulators, fluid and refrigerant gas lines valves, meters, gages, thermostats, pumps, mechanical linkage, and electrical sensing, switching and controlling devices including pneumatic controls, variable speed drives, digital controlled devices, electronic, hydraulic heating and cooling and economizer systems.

Minimum years of experience: 10 years.

DESCRIPTION OF SERVICES SIN 811 005

HVAC SERVICE TECHNICIAN

The heating, ventilation and air-conditioning mechanic installs, services and repairs environmental-control systems in department stores, office buildings and other commercial and industrial establishments, utilizing knowledge of refrigeration theory, pipefitting and structural layout, mounts compressor and condenser units on platform or floor, using hand tools, following blueprints or engineering specifications, fabricates, assembles and installs ductwork and chassis parts, using portable metalworking tools and welding equipment and installs evaporator unit in chasses or in air-duct system, using hand tools. This mechanic also cuts and bends tubing to correct length and shape, using cutting and bending equipment and tools, cuts and threads pipe, using machine-threading or hand-threading equipment, joins tubing or pipes to various refrigerating units by means of sleeves, couplings or unions, and solders joints, using torch, forming complete circuit for refrigerant, installs expansion and discharge valves in circuit.

This worker connects motors, compressors, temperature controls, humidity controls, and circulating ventilation fans to control panels and connects control panels to power source; installs air and water filters in completed installation, injects small amount of refrigerant into compressor to test systems and adds Freon gas to build up prescribed operating pressure. This mechanic observes pressure and vacuum gauges and adjusts controls to insure proper operation, tests joints and connections for gas leaks, using gauges or soap-and-water solution, wraps pipes in insulation batting and secures them in place with cement or wire bands, replaces defective breaker controls, thermostats, switches, fuses and electrical wiring to repair installed units, may install, repair and service air conditioners, ranging from fifteen to twenty tons cooling capacity in warehouses and small factory buildings.

Minimum years of experience: 5 years.

DESCRIPTION OF SERVICES SIN 811 005

HVAC/PLUMBER SERVICE TECHNICIAN

This worker connects motors, compressors, temperature controls, humidity controls, and circulating ventilation fans to control panels and connects control panels to power source; installs air and water filters in completed installation, injects small amount of refrigerant into compressor to test systems and adds Freon gas to build up prescribed operating pressure. This mechanic observes pressure and vacuum gauges and adjusts controls to insure proper operation, tests joints and connections for gas leaks, using gauges or soap-and-water solution, wraps pipes in insulation batting and secures them in place with cement or wire bands, replaces defective breaker controls, thermostats, switches, fuses and electrical wiring to repair installed units, may install, repair and service air conditioners, ranging from fifteen to twenty tons cooling capacity in warehouses and small factory buildings.

Minimum years of experience: 5 years.

SHEET METAL SERVICE TECHNICIAN

The sheet metal worker, maintenance fabricates, installs and maintains in good repair the sheet metal equipment and fixtures (such as machine guards, grease pans, shelves, lockers, tanks, ventilators, chutes, ducts, metal roofing) of an establishment. Work involves most of the following: planning and laying out all types of sheet-metal maintenance work from blueprints, models or other specifications, setting up and operating all available types of sheet metal working machines, using a variety of hand tools in cutting, bending, forming, shaping, fitting and assembling, and installing sheet metal articles as required. In general, the work of the maintenance sheet metal worker requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience.

Minimum years of experience: 5 years.

INSTRUCTIONS FOR PLACING ORDERS FOR SERVICES BASED ON GSA SCHEDULE HOURLY RATES

GSA provides a streamlined, efficient process for ordering the services you need. GSA has already determined that McClure Company meets the technical requirements and that our prices offered are fair and reasonable. Agencies may use written orders, facsimile orders, credit card orders, blanket purchase agreement orders or individual purchase orders under this contract. If it is determined that your agency needs an outside source to provide Schedule 03FAC Facilities Maintenance and Management Services, follow these simple steps:

Step 1. Develop a Statement of Work (SOW). In the SOW, include the following information:

- Work to be performed,
- Location of work,
- Period of performance,
- Deliverable schedule, and
- Special standards and any special requirements, where applicable.

Step 2. Select Contractor and Place Order

- If the order is at or below the micro-purchase threshold, select the contractor best suited for your needs and place the order;
- If the order is exceeding the micro-purchase threshold but less than the maximum order threshold (MOT), prepare an RFQ;
- If the order is in excess of the MOT, prepare an RFQ. Consider expansion of competition and seek price reductions.

Step 3. Prepare a Request for Quote (RFQ)

- Include the SOW and evaluation criteria;
- Request fixed price, ceiling price or, if not possible, labor hour or time and materials order;
- If preferred, request a performance plan from contractors and information on past experience; and include information on the basis for selection;
- May be posted on GSA's electronic RFQ system, e-Buy.

Step 4. Provide RFQ to at Least Three Contractors

Step 5. Evaluate Offers, Select Best Value Contractor and Place Order

I-FSS-125 REQUIREMENTS EXCEEDING THE MAXIMUM ORDER

- (a) In accordance with FAR 8.404, before placing an order that exceeds the Maximum order threshold, ordering offices shall:
 - (1) Review additional schedule contractors' catalogs/price lists or use the "GSA Advantage!" on-line shopping service;
 - (2) Based upon the initial evaluation, generally seek price reductions from the Schedule contractor(s) appearing to provide the best value (considering Price and other factors); and
 - (3) After price reductions have been sought, place the order with the schedule contractor that provides the best value and results in the lowest overall cost alternative (see FAR 8.404(a)). If further price reductions are not offered, an order may still be placed, if the ordering office determines that it is appropriate.

- (b) Vendors may:
 - (1) Offer a new lower price for this requirement (the price reduction clause is not applicable to orders placed over the maximum order in FAR 52.216-19 Order Limitations);
 - (2) Offer the lowest price available under the contract; or
 - (3) Decline the order (orders must be returned in accordance with FAR 52.216-19).

- (c) A delivery order that exceeds the maximum order may be placed with the Contractor Selected in accordance with FAR 8.404. The order will be placed under the contract.

- (d) Sales for orders that exceed the maximum order shall be reported in accordance with GSAR 552.238-74.

BLANKET PURCHASE AGREEMENTS (BPAs)

This information will help ordering offices understand how to use Blanket Purchase Agreements (BPAs) under GSA Federal Supply Schedule contracts.

Blanket Purchase Agreements (BPAs) are a simplified method of filling anticipated repetitive needs for services and products. BPAs are “charge accounts” that ordering offices establish with GSA Schedule contractors to provide themselves with an easy ordering tool. In accordance with Federal Acquisition Regulation (FAR) 8.404, ordering offices may establish BPAs under any GSA Schedule contract.

Benefits and Advantages of Using BPAs

Contractual terms and conditions are contained in GSA Schedule contracts and are not to be renegotiated for GSA Federal Supply schedule BPAs. Therefore, as a purchasing option, BPAs eliminate such contracting and open market costs as the search for sources, the need to prepare solicitations, and the requirement to synopsize the acquisition. BPAs also,

- Satisfy recurring requirements;
- Reduce acquisition costs through quantity discounts;
- Save time by eliminating repetitive, individual purchases and payments;
- Reduce administrative efforts and paperwork;
- Obtain better value by leveraging an ordering office’s buying power through volume purchasing;
- Enable an ordering office to use streamlined ordering procedures with no dollar limitations on individual task/delivery orders;
- Permit an ordering office to incorporate Contractor Team Arrangements;
- Allow for quicker turnarounds on orders; and
- Permit an ordering office to incorporate terms and conditions not in conflict with the underlying contract.

The flexibility and advantages are endless when setting up a BPA.

Setting Up a BPA

BPAs are established directly with GSA Schedule contractors. In accordance with FAR 8.404, an ordering office may request a price reduction based on the total estimated volume of the BPA, regardless of the size of individual orders. The Request for Quotation (RFQ) should specify the ordering office's requirements, including estimated quantities and work to be performed and should advise GSA Schedule contractors whether the ordering office intends to establish a single BPA or multiple BPAs. Generally, a single BPA should be established when the ordering office can easily define its services and/or products requirements and firm-fixed price or ceiling price can be established. Since a best value selection is made when the single BPA is established, the ordering office does not need to make a separate best value selection for each order under the BPA.

Multiple BPAs should be established when the ordering office cannot easily define its services and/or products requirements, or it determines that more than one BPA is needed to meet its needs. First determine which GSA Schedule contractors are technically qualified and then establish BPAs with them. When multiple BPAs are established, each order must be completed among all BPA holders and a best value selection must be made each time an order is placed.

All BPAs must contain certain information, such as:

- The name of the GSA Schedule contractor;
- The GSA Schedule contract number;
- The BPA number assigned by the ordering office;
- A description of the requirement, to include estimated quantities and work to be performed;
- The prices and/or discounts;
- The extent of the obligation;
- Any additional price reductions negotiated by the ordering office, based on the proposed dollar value of the BPA;
- A listing of individuals authorized to purchase under the BPA;
- The delivery or performance time frames;
- The location of deliveries;
- The frequency of ordering and invoicing;
- The date of BPA expiration; and
- A statement that all other terms and conditions are contained in the GSA Federal Supply Schedule contract.

Note: Prices under GSA Federal Supply Schedule contracts have already been determined to be fair and reasonable.

SAMPLE

**BEST VALUE
BLANKET PURCHASE AGREEMENT
FEDERAL SUPPLY SCHEDULE
(Insert Customer Name)**

In the spirit of the Federal Acquisition Streamlining Act _____ (Agency) and McClure Company enter into a cooperative blanket purchase agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) GS-21F-0063V. Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: the search for sources; the development of technical documents and solicitations; and the evaluation of bids and offers. Contractor Team Arrangements are permitted with Federal Supply Schedule contractors in accordance with Federal Acquisition Regulation (FAR) Subpart 9.6.

This BPA will further decrease costs, reduce paperwork and save time by eliminating the need for repetitive, individual purchases from the Schedule contract. The end result is to create a purchasing mechanism for the Government that works better and costs less.

Signatures:

AGENCY

DATE

CONTRACTOR

DATE

BPA NUMBER _____

(CUSTOMER NAME)

BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s) GS-21F-0063V, and Federal Acquisition Regulation (FAR) 8.405-3, Blanket Purchase Agreements, McClure Company agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (Ordering Agency):

- (1) The following contract services/products can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

ITEM (Model/Part Number or Type of Service)	SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____

- (2) Delivery:

DESTINATION	DELIVERY SCHEDULE/DATES
_____	_____
_____	_____

- (3) The Government estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

- (4) This BPA does not obligate any funds.

- (5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

- (6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICER	POINT OF CONTACT
_____	_____
_____	_____

- (7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, paper or oral communications.
- (8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied By delivery tickets or sales slips that must contain the following information as a minimum:
 - (a) Name of Contractor;
 - (b) Contract Number;
 - (c) BPA Number;
 - (d) Model Number or National Stock Number (NSN);
 - (e) Task/Delivery Order Number;
 - (f) Date of Purchase;
 - (g) Quantity, Unit Price and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
 - (h) Date of Shipment.
- (9) The requirements of a proper invoice are as specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the task/delivery order transmission issued against this BPA.
- (10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an Inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

* **IMPORTANT** – A new feature to the Federal Supply Schedules Program permits contractors to offer price reductions in accordance with commercial practice. Contractor Team Arrangements are permitted with Federal Supply Schedule contractors in accordance with Far Subpart 9.6.